

*Notice of Meeting and Agenda
March 23, 2015*



*Stephen Brint Carlton, County Judge
David L. Dubose, Commissioner, Precinct One
Barry M. Burton, Commissioner, Precinct Two
John W. Banken, Commissioner, Precinct Three
Jody E. Crump, Commissioner, Precinct Four*

**NOTICE OF A PUBLIC MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
March 23, 2015**

Notice is hereby given that a **Special Court Session** of the Commissioners Court of Orange County, Texas, will be held on **Monday, March 23, 2015 at 2:00 p.m.** in the Commissioners' Courtroom of the Orange County Administration Building, 123 South 6th Street, Orange, Texas for the purpose of discussion and possible action on matters brought before the Court.

SPECIAL COURT SESSION AGENDA

*Invocation
U.S. Pledge
Texas Pledge*

Approve minutes of the Budget Workshop Session held on March 16, 2015, as circulated.

Approve minutes of the Special Court Session held March 16, 2015, as circulated.

1. Discussion and possible action regarding Orange County Commissioners' Court issuing a Proclamation recognizing March 23, 2015 as the Gift of Life Tobacco Control Coalition of Southeast Texas "Lock Up" Tobacco Day.
(Holli Petersen, Gift of Life Marketing Associate)

(Continued on next page)

CONTINUE AGENDA FOR MONDAY, MARCH 23, 2015-PAGE TWO

2. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follow:
 - a. \$104,653.12 to O.C.A.D. from the General Fund (001-111-54110) for Second Quarter Funding due April 1, 2015.

(Mary Johnson, County Auditor)

3. Discussion and possible action regarding Commissioners' Court approving the purchase of a replacement time stamp machine for the County Auditor's office in the amount of \$775.00. The machine was damaged beyond repair during shipping and FEDEX has refunded the County \$617.95 of the \$775.00 purchase price. The balance of \$157.05 will come from Contingency Capital Outlay 001-111-53830.
(Mary Johnson, County Auditor)

4. Discussion and possible action regarding a line item transfer:

JUSTICE OF THE PEACE PRECINCT ONE

FROM: 064-541-52100 (\$2,400.00)
TO: 064-241-54551 \$2,400.00

Purpose: To cover travel expenses during the remaining of the year.
(Mary Johnson, County Auditor)

5. Discussion and possible action to finalize any and/or all changes to the Orange County Flood Damage Prevention Order concerning the Appeals and Adjustment Board language.
(Jody Crump, Commissioner Precinct 4)
6. Discussion and possible action regarding Commissioners' Court appointing Keith Newell and Stephanie Brister to the Orange County Emergency Services District No. 4 Board of Commissioners.
(Barry Burton, Commissioner Precinct 2)

(Continued on next page)

CONTINUE AGENDA FOR MONDAY, MARCH 23, 2015-PAGE THREE

7. Discussion and possible action regarding approving the nightly hotel rate of \$169.00 for Orange County Emergency Management Coordinator's stay at the National Hurricane Conference 2015 in Austin, Texas. Reimbursement to the County for the \$19.00 overage plus tax per night has been approved as a partial scholarship by the Orange County Local Emergency Planning Committee (LEPC). Upon return from the conference and completion of travel expense report, the LEPC will reimburse the County a total of \$177.40 to offset the additional expenses incurred.
(Ryan Peabody, Emergency Management Coordinator)

8. Discussion and possible action to enter into an interlocal agreement between Orange County, Texas and the Texas A&M Forest for a situation unit leader course to be taught in Orange County, Texas; and authorize the County Judge to execute the same.
(Ryan Peabody, Emergency Management Coordinator)

9. Discussion and possible action regarding Commissioners' Court revising the current culvert installation policy. This policy was adopted in June of 2005 and needs to be updated.
(Clark Slacum, P.E. County Engineer)

10. Discussion and possible action regarding authorizing the purchase of the following budgeted capital outlay items:
 - a. Two (2) New Jersey Light Traps with timers for field surveillance.
 - b. One (1) Craftsman Rolling Cart Toolbox for shop use.
(Patrick Beebe, Mosquito Control Director)

11. Discussion and possible action regarding approving the purchase of budgeted items for the Orange County Convention and Event Center to be used as a rental option for event setup. Items are as follows:
 - a. Twelve (12) Adjustable Upright 7' - 12' H (\$64.20 each)\$770.40
 - b. Twelve (12) Base Assy 18"x18"x3/16" (17.5#) (\$38.40 each) \$460.80
 - c. Nine (9) Telescopic Drape Support 7'-12' (\$28.20 each).....\$253.80

(Continued on next page)

CONTINUE AGENDA FOR MONDAY, MARCH 23, 2015-PAGE FOUR

- d. Twenty-seven (27) Backdrop Rod Pockets (\$42.00 each).....\$1134.00
64"x12'H Twill/Black
- e. Twenty-seven (27) Backdrop Rod Pockets (\$42.00each).....\$1134.00
64"x12'H Twill/White
- Total:** **\$3,753.00**

(Sabrina Gray, Event Coordinator)

- 12. Discussion and possible action regarding Orange County Commissioners' Court approval of hiring a Human Resources Clerk. The pay matrix for this position will be NE3.
(Minnie Hightower, Human Resources Director)
- 13. Discussion and possible action regarding payroll adjustments within the current budget in the office of Justice of the Peace Precinct One based on experience and education.
(Judge David Peck, Justice of the Peace Precinct One)
- 14. Discussion and possible action regarding the renewal agreement between Orange County and Texas Code Blue, LLC, for IFB-13004 supplying the Sheriff's Office law enforcement equipment and uniforms. There are no changes to the contract.
(Connie Cassidy, CPPB, Purchasing Director)
- 15. Discussion and possible action regarding the renewal agreement between Orange County and Reliable Uniform Service, Inc., for IFB-14009 uniform cleaning for the Sheriff's Office. There are no changes to the contract.
(Connie Cassidy, CPPB, Purchasing Director)
- 16. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
- 17. Discussion and possible action regarding adjourning Commissioners' Court meeting.

(Continued on next page)

CONTINUE AGENDA FOR MONDAY, MARCH 23, 2015-PAGE FIVE

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENEED.

Dated this 20th day of March, 2015.

Posted at 1:30 p.m.

STEPHEN BRINT CARLTON, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS' COURT