



*Stephen Brint Carlton, County Judge
David L. Dubose, Commissioner, Precinct One
Barry M. Burton, Commissioner, Precinct Two
John W. Banken, Commissioner, Precinct Three
Jody E. Crump, Commissioner, Precinct Four*

**NOTICE OF A PUBLIC MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
APRIL 19, 2016**

Notice is hereby given that a **Special Court Session** of the Commissioners Court of Orange County, Texas, will be held on **Tuesday, April 19, 2016 at 2:00 p.m.** in the Commissioners' Courtroom of the Orange County Administration Building, 123 South 6th Street, Orange, Texas for the purpose of discussion and possible action on matters brought before the Court.

SPECIAL COURT SESSION AGENDA

*Invocation
U.S. Pledge
Texas Pledge*

Approve minutes of the Special Court Session held at 2:00 p.m. on April 6, 2016, as circulated.

1. Discussion and possible action regarding filing in the minutes of the Court a direct deposit from the State Comptroller of Public Accounts in the amount of \$352,635.27. These funds represent the ½-cent Sales and Use Allocation for the month of February, 2016 and have been credited to the General Operating Fund.
(Christy Khoury, County Treasurer)

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2. Discussion and possible action regarding approval of the monthly reports from the County Treasurer for month ending March 31, 2016 and recording in the minutes of the Court:
 - a. Approval of Investments in TexPool, Super Investments-General Fund, Treasurer Investments-General Fund, Certificates of Deposits and Government Agencies in the amount of \$209,397.75.
 - b. Approval of Interest earned to date in the amount of \$33,806.04.
 - c. Treasurer's Report of revenues received and disbursed in accordance with the Local Government Code 114.026(d) and affidavit of approval by court. This report will be available on the county's web site for viewing.
 - d. Pledged Security Collateral for a total of \$76,302,074.71, summary as follows:
 - Wells Fargo Bank \$61,382,690.20
 - 1st Financial Bank \$14,919,384.51

(Christy Khoury, County Treasurer)

3. Discussion and possible action regarding filing in the minutes of the Court the County Treasurer's Quarterly Investment report as required by HB 2459, Public Funds Investment Act. This report is for Quarter ending March 31, 2016, and will be available for viewing on the County's web site.
(Christy Khoury, County Treasurer)
4. Discussion and possible action regarding approving Work Authorization 1 – Pre-Project Development for Loop 299 to Strategic Planning and Program Development (SPPDI) and authorize Judge Stephen Brint Carlton to sign the same.
(Jody Crump, Commissioner, Precinct Four)
5. Discussion and possible action regarding filing in the minutes of the Court revenue received from City of Rose City, check #14731, for \$182.38. These funds are reimbursement for road materials.
(Christy Khoury, County Treasurer)
6. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:
(Mary Johnson, County Auditor)
7. Discussion of TDEM (Texas Department of Emergency Management) and STATE VAL (State Voluntary Agency Liaison) Long Term Recovery Program for the Tri-county area. The tri-county area will be composed of Orange, Newton and Jasper.
(Barry Burton, Commissioner, Precinct Two)

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8. Discussion and possible action regarding authorizing Orange County to decommission a swimming pool located at 456 Russell Road, Vidor, Texas and to pursue any and all action required.
(Jody Crump, Commissioner, Precinct Four)

9. Record in the minutes of the Court the Appointment of the County Auditor under the terms of V.T.C.A., Texas Local Government Code Section §84.003.
(Vickie Edgerly, District Clerk)

10. Discussion and possible action to award RFP-15003 Food Service for Orange County Correctional Facility to Five Star Correctional Facility and authorizing Sheriff Merritt to sign the same.
(Keith Merritt, Orange County Sheriff)

11. Discussion and possible action regarding the certification of the March, 2016 Collection Report for the Tax Office as required under PTC 31.10.
(Lynda Gunstream, Tax Assessor-Collector)

12. Discussion and possible action regarding approving the transfer of the Texas Department of State Health Services, Local Registrar at the City of Orange from the City of Orange to Justice of the Peace, Precinct One.
(Donna Granger, Justice of the Peace Coordinator, Precinct One)

13. Discussion and possible action regarding approving the transfer of the Texas Department of State Health Services, Vital Statistics Records from the City of Orange to the Orange County Clerk.
(Donna Granger, Justice of the Peace Coordinator, Precinct One)

14. Discussion and possible action regarding approval of a capital outlay purchase. Upon approval by Commissioners' Court to transfer the Texas Department of State Health Services, Vital Statistics Records from the City of Orange to the Orange County Clerk, the County Clerk's Office will need to purchase two (2) types of paper for the birth/death certificates at 1000 sheets each. The REMOTE paper (B1) and regular legal paper (B7) will cost \$2,758.00 which includes a \$500 start-up fee for each kind of paper.
(Brandy Robertson, County Clerk)

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15. Discussion and possible action to approve a line item transfer:

COUNTY CLERK

From: 001-111-53830 (Contingency) (\$2800.00)
To: 001-109-54200 (Printing & Binding) \$2800.00

Purpose: To provide funds for Birth/Death Certificates.
(Brandy Robertson, County Clerk)

16. Presentation by representatives of the City of Vidor regarding their Pride and Progress campaign which includes tax abatements for new residential construction.
(Mike Kunst, City of Vidor)
17. Discussion and acceptance into the minutes of the Court the amended Reducing Adult Potentially Preventable Hospitalization Grant budget line items.
(Jennifer Haney, Social Services Director)
18. Discussion and possible action to reclassify the Road and Bridge position of Surveyor from an NE-5 to an NE-6. Funds for this reclassification exist within the current Road and Bridge budget.
(Clark Slacum, P.E., County Engineer)
19. Discussion and possible approval by the Court authorizing the Road & Bridge Department to increase the number of budgeted employees from 46 to 48 and fill all vacant positions.
(Clark Slacum, P.E. County Engineer)
20. Discussion and action by the Court to authorize the Road and Bridge Department to trade in their existing Modis Elite diagnostic scanner and purchase a new Modus Ultra diagnostic scanner. The purchase price of the new scanner less the trade-in is \$3,999.00. Funds for this proposed action will come from the Road & Bridge budget line 002-573-57590 (General Machinery & Equipment).
(Clark Slacum, P.E. County Engineer)
21. Discussion and possible action regarding approval to establish an Administrative Assistant/Research & Planning Support position in the Office of Emergency Management. Action may include the modification of other Emergency Management positions so that currently budgeted funds are not exceeded.
(Ryan Peabody, Emergency Management Coordinator)

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- 22. Discussion and possible action regarding approval to allow FEMA to provide temporary mobile housing to individuals with certified damage to their homes as a result of the March 2016 flood disaster. Administration and housing costs are born by FEMA and are not incurred by the county.
(Ryan Peabody, Emergency Management Coordinator)

- 23. Discussion and possible action authorizing the County Judge or Judge Pro Tem to sign the Notice approving the Early Voting locations, dates and time for the May 24, 2016 Run-Off Election to be published.
(Tina Barrow, Elections Administrator)

- 24. Discussion and possible action to approve Elections Administrator to hire Early Voting and Election Day Judges, clerks and workers for the May 24, 2016 Run-Off Election.
(Tina Barrow, Elections Administrator)

- 25. Discussion and possible action approving flight travel for Fallon Foster, FCS Agent. Approval of roundtrip flight from Houston, Texas to Lubbock, Texas to attend the 2016 TEAFCS Conference, June 25-28, 2016. The tickets range from \$410.00 to \$500.00 at this time. Funds provided through AgriLife Travel/General.
(Fallon Foster, County Extension Agent)

- 26. Discussion and possible action to approve participation in the Amended Local Public Transportation Contract with the Southeast Texas Regional Planning Commission concerning an increase of Federal Funding in the amount of \$15,101.00 and authorize the County Judge to sign the same.
(Valli Lott, Transportation Director)

- 27. Discussion and possible action regarding approving a line item transfer:

RISK MANAGEMENT

From: 001-111-53830 (Contingency) (\$41,100.00)
To: 001-101-52344 (Flood Insurance) \$41,100.00

Purpose: To cover additional funds needed for annual flood insurance premiums.
(Missy Pillsbury, Risk Management)

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28. Discussion and possible action regarding approving a line item transfer:

M. I. S. DEPARTMENT

From: 001-105-52115 (Computer Supplies) (\$2,100.00)
To: 001-105-57595 (Equipment <\$5000) \$2,100.00

Purpose: To purchase Dell workstation for dispatch.
(Lisa Reeves, MIS Director)

29. Discussion and possible action regarding approving a line item transfer:

M. I. S. DEPARTMENT

From: 001-111-53830 (Contingency) (\$4,500.00)
To: 001-105-54190 (Software/Programming) \$4,500.00

Purpose: To pay for data transfer services with RVI for Birth/Death certificates.
(Lisa Reeves, MIS Director)

30. Discussion and possible action regarding waiving all building and OSSF permit fees related to the flood damaged areas within the county's jurisdiction.
(Joel Ardoin, Environmental Health and Code Compliance)

31. Discussion and possible action regarding approving a line item transfer:

PURCHASING

From: 001-309-54551 (Travel/Education) (\$495.00)
To: 001-309-54190 (Software & Programming) \$495.00

Purpose: To cover the cost for yearly software upgrade and support with BMI Systems Group. (barcode scanner)
Connie Cassidy, CPPB, Purchasing Agent)

32. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.

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33. Closed meeting, held pursuant to Tex. Gov. Code §551.071(1) and (2) to discuss, with Assistant County Attorney to receive information from the County Attorney on a matter that is protected by the attorney-client privilege.
(Douglas E. Manning, Assistant County Attorney)

34. Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.
(Douglas E. Manning, Assistant County Attorney)

35. Discussion and possible action regarding adjourning Commissioners' Court meeting.

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENED.

Dated this 14th day of April, 2016.

Posted at 3:45 p.m.

STEPHEN BRINT CARLTON, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS' COURT