



*Stephen Brint Carlton, County Judge  
David L. Dubose, Commissioner, Precinct One  
Barry M. Burton, Commissioner, Precinct Two  
John W. Banken, Commissioner, Precinct Three  
Jody E. Crump, Commissioner, Precinct Four*

**NOTICE OF A PUBLIC MEETING AND AGENDA  
OF THE COMMISSIONERS' COURT  
OF ORANGE COUNTY, TEXAS  
AUGUST 30, 2016**

Notice is hereby given that a **Special Court Session** of the Commissioners Court of Orange County, Texas, will be held on **Tuesday, August 30, 2016 at 2:00 p.m.** in the Commissioners' Courtroom of the Orange County Administration Building, 123 South 6<sup>th</sup> Street, Orange, Texas for the purpose of discussion and possible action on matters brought before the Court.

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***SPECIAL COURT SESSION AGENDA***

*Invocation  
U.S. Pledge  
Texas Pledge*

***Recognition of Special Guests***

Approve minutes of the Special Court Session held at 2:00 p.m. on August 23, 2016, as circulated.

1. Discussion and possible action regarding approving a resolution for Gulf Coast Community Protection and Recovery District, Inc. appointing directors, approving an amendment to its agreement with the Texas General Land Office and approving an amendment to its agreement with Dannenbaum Engineering.  
(David Staas, Winstead, PC)
2. Discussion and possible action regarding filing in the minutes of the court revenue received from Orangefield I.S.D., check #85742 in the amount of \$35,055.00. These funds are reimbursement for road material.  
(Christy Khoury, County Treasurer)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE TWO**

3. Discussion and possible action regarding approving a line item transfer:

**COUNTY TREASURER**

From: 001-305-54130 (Contracted Services & Maintenance) ..... (\$150.00)  
To: 001-305-54200 (Printing and binding) ..... \$150.00

Purpose: To provide funds for the remainder of the year.  
(Christy Khoury, County Treasurer)

4. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:
- a. \$57,959.94 to United Health Care from General Fund (001-101-51270) for Retiree Group Health Insurance for 65 years of age and older for the month of September.
  - b. \$1,150.00 to Memorial Funeral Home from the General Fund (001-111-54290) for Indigent Funeral Expenses.
  - c. \$2,300.00 to Claybar Funeral Home from the General Fund (001-111-54290) for Indigent Funeral Expenses.

(Mary Johnson, County Auditor)

5. Discussion and possible action regarding setting the proposed salaries, expenses, and other allowances of all elected county and precinct officers. If the salary, expenses, or other allowances of any elected county or precinct officers have a proposed increase, then the County will publish newspaper notice required by *Local Gov't Code §152.013*. This notice of proposed increases must be published at least 10 days before the meeting at which officer salaries will officially be set. The next regular meeting of Commissioners' Court eligible for final adoption of salaries, expenses, and other allowances of all elected county and precinct officers is September 13, 2016.

(Stephen Brint Carlton, County Judge)

6. Discussion and possible action regarding Orange County Tobacco Use Policy.  
(Stephen Brint Carlton, County Judge)

7. Discussion and possible action regarding combining Maintenance and Parks Departments.  
(Stephen Brint Carlton, County Judge)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE THREE**

- 8. Discussion and possible action regarding combining Emergency Management and Airport/Risk Management Departments.  
(Stephen Brint Carlton, County Judge)
  
- 9. Discussion and possible action regarding reclassifying vacant Airport/Risk Management position from Exempt to Non-Exempt.  
(Stephen Brint Carlton, County Judge)
  
- 10. Discussion and possible action regarding providing grant funds to Orange County Meals on Wheels Program instead of existing “in kind” contribution.  
(Stephen Brint Carlton, County Judge)
  
- 11. Discussion and possible action regarding approval to go over the travel policy hotel daily limit by \$19.00. This is for the NetData User Conference (tax software provider) being held in Fort Worth on December 6-8, 2016. The room cost is \$169.00 per nights for two nights.  
(Lynda Gunstream, Tax Assessor-Collector)
  
- 12. Discussion and possible action regarding a tax resale resolution with the City of Vidor.  
(Lynda Gunstream, Tax Assessor-Collector)
  
- 13. Discussion and possible action regarding approving a line item transfer:

**TAX ASSESSOR-COLLECTOR**

From: 001-301-54551 (Travel/Education) ..... (\$150.00)  
To: 001-301-54570 (Registration/Seminars) ..... \$150.00

From: 001-301-54130 (Contracted Services) ..... (\$1,000.00)  
To: 001-301-54200 (Printing & Binding) ..... \$1,000.00

Purpose: To provide funds for the remainder of the year.  
(Lynda Gunstream, Tax Assessor Collector)

- 14. Discussion and possible action regarding approving a line item transfer:

**163<sup>RD</sup> DISTRICT COURT**

From: 001-211-54551 (Travel/Education) ..... (\$23.64)  
To: 001-211-54200 (Printing and Binding) ..... \$23.64

(Dennis Powell, Judge 163<sup>rd</sup> District Court)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE FOUR**

15. Discussion and possible action regarding approving a line item transfer:

**COUNTY COURT AT LAW NUMBER TWO**

From: 001-218-54551(Travel/Education) ..... (\$300.00)  
To: 001-218-54595 (Dues and Memberships) ..... \$300.00

From: 001-218-54551 (Travel/Education) ..... (\$400.00)  
To: 001-218-52100 (Office Supplies) ..... \$400.00

Purpose: To provide funds for the remainder of the year.  
(Troy Johnson, County Court at Law Number Two)

16. Discussion and possible action regarding approving a line item transfer:

**JUSTICE OF THE PEACE, PRECINCT ONE**

From: 001-225-57500 (Equipment: Non-Inventory-Under \$500) .... (\$444.77)  
To: 001-225-54130 (Contracted Services & Maintenance) ..... \$444.77

Purpose: To provide funds for the remainder of the year.  
(David Peck, Justice of the Peace, Precinct One)

17. Discussion and possible action regarding approving a line item transfer:

**JUSTICE OF THE PEACE, PRECINCT TWO**

From: 001-226-54550 (Travel/General) ..... (\$256.22)  
To: 001-226-51120 (Overtime Salaries) ..... \$256.22

From: 001-226-54550 (Travel/General) ..... (\$18.78)  
To: 001-226-51250 (Unemployment) ..... \$18.78

Purpose: To provide funds for the remainder of the year.  
(Derry Dunn, Justice of the Peace, Precinct Two)

18. Discussion and possible action to approve Change Order #1 for GLO Contract 13-139-000-7217 and authorize the Judge or Judge Pro Tem to sign the same.  
(Clark Slacum, P.E., County Engineer)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE FIVE**

19. Discussion and possible action approval of the income levels for the Orange County Indigent Health Care program effective September 1, 2016 through August 31, 2017. I am requesting an income level of 49% of the Federal Poverty Level. (The income level for the past 6 years has been 49%).  
(Jennifer Haney, Social Services Director)

20. Discussion and possible action regarding approving a line item transfer:

**COURT ADMINISTRATOR**

From: 001-205-52100 (Office Supplies) ..... (\$400.00)  
To: 001-205-54410 (Petit Jury Cost) ..... \$400.00

Purpose: To cover cost for current petit jury cost.  
(Glenda Mello, Court Administrator Director)

21. Discussion and possible action regarding approving the Parks Department to purchase an ice machine head for a broken ice machine. The funds were approved to be transferred to the correct line item on August 23, 2016.  
(Mike Hale, Interim Parks Director)

22. Discussion and possible action regarding approving a line item transfer:

**PARKS DEPARTMENT**

From: 001-681-51110 (Regular Salaries) ..... (\$4,841.89)  
To: 001-681-51120 (Overtime Salaries) ..... \$ 156.89  
To: 001-681-52710 (Water, Sewer, & Waste) ..... \$4,685.00

Purpose: To Provide funds for the remainder of the year.  
(Mike Hale, Interim Parks Director)

23. Discussion and possible action regarding the County Judge or County Judge Pro Tem signing the contract between the Southeast Texas Regional Planning Commission and Orange County for the fiscal year September 1, 2016 through August 31, 2017.  
(Valli Lott, Transportation Director)

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24. Discussion and possible action regarding approving a line item transfer:

**TRANSPORTATION DEPARTMENT**

From: 001-601-54570 (Registration/Seminars & Conferences) .....	(\$600.00)
To: 001-601-54551 (Travel/Education) .....	\$600.00
From: 001-601-52400 (Small Tools & Operating Supplies) .....	(\$62.62)
From: 001-601-52300 (Fuel Oil Gas & Grease) .....	(\$225.38)
To: 001-601-52100 (Office Supplies) .....	\$288.00
From: 001-601-52300 (Fuel Oil Gas & Grease) .....	(\$4,000.00)
To: 001-601-52900 (Motor Vehicle Repair) .....	\$4,000.00

Purpose: To provide funds for the remainder of the year.  
(Valli Lott, Transportation Department Director)

25. Discussion and possible action regarding approving a line item transfer:

**COLLECTIONS**

From: 001-235-54550 (Travel/General) .....	(\$49.06)
To: 001-235-51140 (Extra Help) .....	\$49.06

Purpose: To cover the negative balance for extra help that resulted before the new hire in the office.  
(Denisha Lowe, Collections Director)

26. Discussion and possible action regarding approving a line item transfer:

**RECORDS MANAGEMENT**

From: 001-117-52116 (Microfilm Supplies) .....	(\$3,249.00)
From: 001-117-54130 (Contracted Services & Maintenance) .....	(\$4,601.00)
From: 001-117-54550 (Travel/General) .....	(\$ 275.00)
From: 001-117-54570 (Registration/Seminars& Conferences) .....	(\$ 150.00)
From: 001-117-54595 (Dues & Memberships) .....	(\$ 25.00)
From: 001-111-53830 (Contingency) .....	(\$4,600.00)
To: 001-117-51140 (Extra Help) .....	\$12,900.00

Purpose: To provide funds for the remainder of the year.  
(Regina Cameron, Records Management Director)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE SEVEN**

27. Discussion and possible action regarding approving a line item transfer:

**AGRILIFE**

From: 001-655-52280 (4-H Program Supplies) ..... (\$780.00)  
From: 001-655-52290 (FCS Supplies) ..... (\$780.00)  
To: 001-655-54130 (Copier Yearly Maintenance Agreement) ..... \$1560.00

Purpose: To provide funds for the remainder of the year.  
(Christina Ritter, AgriLife Extension Coordinator/CEA)

28. Discussion and possible action regarding approving a line item transfer:

**MOSQUITO CONTROL**

From: 003-490-52170 (Chemicals & Lab Supplies) ..... (\$20,000.00)  
From: 003-490-52300 (Fuel, Oil, Gas & Grease) ..... (\$10,000.00)  
To: 003-490-53450 (Aerial Spraying Chemicals) ..... \$14,541.00  
To: 003-490-51140 (Extra Help Salaries) ..... \$10,000.00  
To: 003-490-51120 (Overtime Salaries) ..... \$ 3,000.00  
To: 003-490-51210 (Social Security) ..... \$ 995.00  
To: 003-490-51230 (Retirement) ..... \$1,450.00  
To: 003-490-51250 (Unemployment) ..... \$ 14.00

Purpose: To provide funds for the remainder of the year.  
(Patrick Beebe, Director)

29. Discussion and possible action regarding approval of the appointment of Dana Hodges to fill the position of the unexpired term of Commissioner James "Jimbo" Davis.  
(Joe F. Parkhurst, President O.C.E.S. District #3)
30. Discussion and possible action regarding supporting the recycling offered by Orange County at the landfill on FM 1442. It would make a positive statement to see the courthouse offices and facility to offer containers labeled for recycling. Items that can be recycled at FM 1442 are plastic 1-7, newspaper, other paper, cardboard and cans.  
(Sandra Hoke)
31. Discussion and possible action regarding the trade-in (\$1,250.00) of asset 16499 (IM6030 Copier, SN 8050039) for the purchase of one (1) IrADV 6555i Copier utilizing the DIR-TSO-3101 contract. This request is for the AgriLife Extension Office. Action by the court shall include approval for Orange County Judge to sign the same.  
(Connie Cassidy, CPPB, Purchasing Agent)

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE EIGHT**

32. Discussion and possible action regarding awarding IFB-16012-Bulk Fuel. Action by the court shall include approval for Orange County Judge to sign the same.  
(Connie Cassidy, CPPB, Purchasing Agent)

33. Discussion and possible action regarding the transfer of the following items:

Asset-17870 Sony Camcorder	Asset-17868 Video System	Asset-17869 Video System
From: Sheriff's Office	From: Sheriff's Office	From: Sheriff's Office
To: Surplus	To: Surplus	To: Surplus

Asset-18595 Repeater w/Battery Pack  
From: Sheriff's Office  
To: Surplus

(Connie Cassidy, CPPB, Purchasing Agent)

34. Discussion and possible action regarding the deletion of the following items:

Asset 15143, 15366, 15346 – Bullet Proof Vests  
From: Sheriff's Office

(Connie Cassidy, CPPB, Purchasing Agent)

35. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.

36. Discussion and possible action regarding adjourning Commissioners' Court meeting.

***THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.***

***THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.***

***THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.***

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**CONTINUE AGENDA FOR TUESDAY, AUGUST 30, 2016-PAGE NINE**

***THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENED.***

Dated this 25th day of August, 2016.

Posted at 3:30 p.m.

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STEPHEN BRINT CARLTON, COUNTY JUDGE  
ORANGE COUNTY COMMISSIONERS' COURT