



*Stephen Brint Carlton, County Judge
David L. Dubose, Commissioner, Precinct One
Barry M. Burton, Commissioner, Precinct Two
John W. Banken, Commissioner, Precinct Three
Jody E. Crump, Commissioner, Precinct Four*

**NOTICE OF A PUBLIC MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
SEPTEMBER 6, 2016**

Notice is hereby given that a **Special Court Session** of the Commissioners Court of Orange County, Texas, will be held on **Tuesday, September 6, 2016 at 2:00 p.m.** in the Commissioners' Courtroom of the Orange County Administration Building, 123 South 6th Street, Orange, Texas for the purpose of discussion and possible action on matters brought before the Court.

SPECIAL COURT SESSION AGENDA

*Invocation
U.S. Pledge
Texas Pledge*

Recognition of Special Guests

Approve minutes of the Public Workshop Session held at 9:00 a.m. on August 30, 2016, as circulated.

Approve minutes of the Special Court Session held at 2:00 p.m. on August 30, 2016, as circulated.

1. Discussion and possible action regarding approving a proclamation for September 2016 National Suicide Prevention Month.
(Monique Sennet, Public Relations and Marketing Administrator, Spindletop Center)
2. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:

(Continued on next page)

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- a. \$417,024.29 to Texas Association of Counties Health & Employees Benefits Pool from the General Fund (001-101-51270) for Group Medical, Dental, Life & Retiree (under 65 years of age) Insurance for September 2016.
(Mary Johnson, County Auditor)

3. Discussion and possible action regarding approving an Order Setting “Regular Term” of Commissioners’ Court.
(Stephen Brint Carlton, County Judge)

4. Discussion and possible action regarding renewing an order for County Auditor to pay Orange County’s bills when due. These items are routine and reoccurring, such as: Utilities, Telephone & Cellular Services, Credit Card charges, Cable, Internet, and Postage. The claims paid outside of Commissioners’ Court will be detailed and ratified at the next session of Commissioners’ Court.
(Stephen Brint Carlton, County Judge)

5. Discussion and possible action regarding approving the proposed Interlocal Agreement required by the Texas Automobile Burglary and Theft Prevention Authority for the 2017 Grant funding the Southeast Texas Auto-Theft Task Force and authorizing the County Judge to sign the same. This agreement does not require any monetary contribution from Orange County.
(Stephen Brint Carlton, County Judge)

6. Discussion and possible action regarding Orange County contribution to the Orange County Economic Development Corporation for fiscal year 2016-2017.
(Stephen Brint Carlton, County Judge)

7. Discussion and possible action regarding vacation benefits for employees hired on or after October 1, 2016. This agenda item does not affect employees hired on or before September 30, 2016.
(Stephen Brint Carlton, County Judge)

8. Discussion and possible action regarding retiree health insurance benefits for employees who have not yet retired.
(Barry Burton, Commissioner, Precinct Two)

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- 9. Discussion and possible action regarding budgeting software, books, and publications expenses for the County Court and reclassifying County Judge Administrative Assistant (NE4) to County Court Coordinator (NE5) to be effective on October 1, 2016. These changes are to support the County Court reactivated on September 1, 2016. Texas County Courts' jurisdictional authority is established by the Texas Constitution Article 5, Texas Government Code Sec. 26 Subchapter D, and Texas Government Code Sec. 25.1831 and 1832 addressing Statutory County Courts.
(Jody Crump, Commissioner, Precinct Four)

- 10. Discussion and possible action regarding approving an audit to be done by the end of the calendar year for Tax Assessor-Collector. This approval shall include payment for the audit to come out of Contingency.
(Lynda Gunstream, Tax Assessor-Collector)

- 11. Discussion and possible action regarding approving a line item transfer:

TAX ASSESSOR-COLLECTOR

From: 001-301-51120 (Overtime Salaries) (\$202.44)
To: 001-301-54130 (contracted Services & Maintenance) \$202.44

Purpose: to provide funds for remainder of the year.
(Lynda Gunstream, Tax Assessor-Collector)

- 12. Discussion and possible action regarding the Contract for Court Collection Services with Graves Humphries Stahl, LTD and authorizing County Judge Stephen Brint Carlton or County Judge Pro Tem David Dubose to sign the same. This contract is up for renewal every five (5) years. GHS is the collection company for all Justice of the Peace offices in Orange County
(David Peck, Justice of the Peace, Precinct One)

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13. Discussion and possible action regarding approving a line item transfer:

JUSTICE OF THE PEACE PRECINCT TWO

From: 001-226-54550 (Travel/General) (\$800.00)
To: 001-226-52100 (Office Supplies) \$800.00

Purpose: To correct line item.
(Derry Dunn, Justice of the Peace, Precinct Two)

14. Discussion and possible action regarding approving a line item transfer:

JUSTICE OF THE PEACE PRECINCT THREE

From: 001-227-54200 (Printing and Binding) (\$102.00)
From: 001-227-54595 (Dues and Memberships) (\$ 90.00)
To: 001-227-52100 (Office Supplies)\$192.00

From: 001-227-54570 (Registration /Seminars & Conferences) (\$130.00)
To: 001-227-57500 (Equipment: Non-Inventory <\$500.00) \$130.00

Purpose: To provide funds for the remainder of the year.
(Joy Dubose-Simonton, Justice of the Peace, Precinct Three)

15. Discussion and possible action regarding accepting and approving the Civil Process fees for Orange County. These fees must be set by the Commissioners Court before October 1 of each year and will become effective on January 1, 2017. This is in accordance to Local Government §118.131. A notice setting out the fees shall be posted in the same manner in which notices are posted under Section §81.007 and shall be posted in the offices of the county officials who are authorized to charge the fees.
(Keith Merritt, Sheriff)

16. Discussion and possible action regarding approving a line item transfer:

SHERIFF

From:	001-740-51110	REGULAR SALARIES	(\$180,000.00)
From:	001-743-51110	REGULAR SALARIES	(\$186,360.00)
To:	001-740-57590	GENERAL EQUIPMENT > \$5,000	\$366,360.00

Purpose: To purchase 10 Dodge Chargers V8 with Striping & Window Tinting.
(Keith Merritt, Sheriff)

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- 17. Record in the minutes the Appointment of the County Auditor under the terms of V.T.C.A., Texas Local Government Code §84.003.
(Vickie Edgerly, District Clerk)

- 18. Record in the minutes the Order Setting Salary of the County Auditor, Assistants in the Office of the County Auditor and the official Court Reporters, under the terms of Article 152.905, Local Government Code, as amended.
(Vickie Edgerly, District Clerk)

- 19. Discussion and possible action regarding approving a line item transfer:

ROAD AND BRIDGE

From: 002-573-57595 (Machinery >\$5000) (\$4,500.00)
 To: 002-573-52250 (Uniform Fees) \$4,000.00
 To: 002-573-53610 (Rentals) \$ 500.00

Purpose: To provide funds for the remainder of the year.
 (Clark Slacum, P.E., County Engineer)

- 20. Discussion and possible action regarding approving a multiple line item transfers as follows:

<u>TRANSFER FROM:</u>	<u>ACCOUNT</u>	<u>NAME</u>	<u>AMOUNT</u>
Commissioners' Court	001-103-54551	TRAVEL/EDUCATION	(1,731.00)
	001-103-54570	REGISTRATION/SEMINARS & CONFERENCES	(445.00)
County Judge	001-107-54595	DUES & MEMBERSHIPS	(361.00)
General Fund	001-111-51150	TERMINATION PAY	(100,000.00)
	001-111-52105	POSTAGE	(25,000.00)
	001-111-52106	SPECIAL DELIVERY	(100.00)
	001-111-53200	COPY COST CLEARING	(5,000.00)
	001-111-54095	COURT APPOINTED ATTORNEY JP#1	(500.00)
	001-111-54410	PETIT JURY COSTS	(8,000.00)
	001-111-54595	DUES & MEMBERSHIPS	(600.00)
	001-111-54670	BOND PREMIUM	(5,000.00)
	001-111-57040	REGIONAL CRIME LAB	(76,000.00)
	Maintenance	001-115-52700	ELECTRICITY
001-115-52705		GAS	(15,000.00)
001-115-52715		TELEPHONE, FAX & MODEM	(30,000.00)
Risk Management	001-118-54551	TRAVEL/EDUCATION	(2,000.00)
	001-118-54570	REGISTRATION/SEMINARS & CONFERENCES	(1,000.00)
Human Resources	001-119-54551	TRAVEL/EDUCATION	(1,800.00)

	001-119-54570	REGISTRATION/SEMINARS & CONFERENCES	(700.00)
128th District Court	001-210-54551	TRAVEL/EDUCATION	(131.00)
	001-210-54570	REGISTRATION/SEMINARS & CONFERENCES	(450.00)
163d District Court	001-211-54551	TRAVEL/EDUCATION	(583.00)
	001-211-54570	REGISTRATION/SEMINARS & CONFERENCES	(35.00)
County Court at Law	001-217-54570	REGISTRATION/SEMINARS & CONFERENCES	(171.00)
	001-217-54595	DUES & MEMBERSHIPS	(640.00)
JP 1	001-225-54551	TRAVEL/EDUCATION	(1,600.00)
	001-225-57500	EQUIPMENT: NON-INVENTORY - UNDER \$500	(800.00)
JP 3	001-227-54551	TRAVEL/EDUCATION	(560.00)
Auditor	001-303-51140	EXTRA HELP SALARIES	(3,000.00)
	001-303-54551	TRAVEL/EDUCATION	(2,318.00)
Purchasing	001-309-51120	OVERTIME SALARIES	(800.00)
	001-309-52100	OFFICE SUPPLIES	(300.00)
	001-309-54551	TRAVEL/EDUCATION	(470.00)
	001-309-54570	REGISTRATION/SEMINARS & CONFERENCES	(185.00)
Airport	001-610-52930	BUILDING & GROUND REPAIRS	(14,000.00)
AgriLife Extension	001-655-53610	RENTALS ALL	(900.00)
Sheriff's Department	001-740-52170	CHEMICAL & LAB SUPPLIES	(1,500.00)
	001-740-52300	FUEL, OIL, GAS & GREASE	(20,000.00)
	001-740-54231	SANE EXAMINATIONS	(4,000.00)
	001-740-54241	CLEANING/LAW ENFORCEMENT UNIFORMS	(1,400.00)
Jail	001-743-53511	TRANSPORT OF PRISONERS	(15,000.00)
	001-743-54551	TRAVEL/EDUCATION	(1,300.00)
	001-743-54570	REGISTRATION/SEMINARS & CONFERENCES	(625.00)
Emergency Management	001-793-52300	FUEL, OIL, GAS & GREASE	(1,000.00)
	001-793-54551	TRAVEL/EDUCATION	(5,000.00)
	001-793-54570	REGISTRATION/SEMINARS & CONFERENCES	(2,000.00)
Road and Bridge	002-573-52300	FUEL, OIL, GAS & GREASE	(20,000.00)
	002-573-52700	ELECTRICITY	(4,500.00)
	002-573-54130	CONTRACTED SERVICES & MAINTENANCE	(9,500.00)
	002-573-57500	EQUIPMENT: NON-INVENTORY - UNDER \$500	(1,200.00)
Health and Code	025-908-52300	FUEL, OIL, GAS & GREASE	(2,000.00)
	025-908-54551	TRAVEL/EDUCATION	(1,500.00)
	025-908-57500	EQUIPMENT: NON-INVENTORY - UNDER \$500	(300.00)
Expo Center	074-791-53610	RENTALS - ALL	(372.00)
	074-791-54100	ADVERTISING EXPENSE	(2,000.00)
	074-791-54200	PRINTING & BINDING	(21,600.00)
	074-791-54570	REGISTRATION/SEMINARS & CONFERENCES	(500.00)
County Judge	001-103-54595	DUES & MEMBERSHIPS	(579.00)
County Court at Law 2	001-218-54551	TRAVEL/EDUCATION	(500.00)
Collections	001-235-54552	TRAVEL/EDUCATION-Collections	(1,185.00)
	001-235-54573	REGISTRATION/SEMINARS & CONF - Collections	(77.00)
District Clerk	001-220-54551	TRAVEL/EDUCATION	(700.00)
	001-220-54570	REGISTRATION/SEMINARS & CONF	(850.00)
Mosquito Control	003-490-52930	BUILDINGS & GROUNDS	(1,000.00)
	003-490-53450	AERIAL SPRAYING-AIRCRAFT INSURANCE	(1,692.00)

	003-490-54200	PRINTING & BINDING	(175.00)
	003-490-54230	TESTING & LAB FEES	(1,500.00)
	003-490-54550	TRAVEL/GENERAL	(100.00)
	003-490-54551	TRAVEL/EDUCATION	(288.30)
	003-490-54570	REGISTRATION/SEMINARS & CONF	(190.00)
	003-490-54950	MISC. FEES & SERVICES	(3,000.00)
Parks	001-681-52300	FUEL, OIL, GAS & GREASE	(800.00)
	001-681-52400	SMALL TOOLS & OPERATING SUPPLIES	(1,700.00)
	001-681-54950	MISC. FEES & SERVICES	(500.00)
District Attorney	001-260-54551	TRAVEL/EDUCATION	(2,000.00)
	001-260-54570	REGISTRATION/SEMINARS & CONF	(700.00)
Veterans	001-665-51140	EXTRA HELP SALARIES	(3,500.00)
	001-665-54551	TRAVEL/EDUCATION	(900.00)
260th District Court	001-212-54551	TRAVEL/EDUCATION	(894.00)
	001-212-54570	REGISTRATION/SEMINARS & CONF	(610.00)
TRANSFER TO:			
	001-111-53840	CONTINGENCY CAPITAL OUTLAY	498,917.30

Purpose: To purchase equipment for various departments.
(Stephen Brint Carton, County Judge)

21. Discussion and possible action regarding approving multiple line item transfers:

	Account	Name	Amount
TRANSFER FROM:	001-111-53840	CONTINGENCY CAPITAL OUTLAY	(489,989.00)
TRANSFER TO:			
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - Batwing Mower	12,660.00
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - Tractor w/mower	73,738.00
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - Tractor w/mower	73,738.00
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - 3/4 ton Pickup	30,000.00
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - 1 ton pickup w/dual rear tires & bed	48,180.00
ROAD & BRIDGE	002-573-57590	GENERAL EQUIPMENT > \$5,000 - 8cy Dump Truck	91,865.00
MIS	001-105-57595	EQUIPMENT OVER \$500 LESS THAN \$5,000 - R&B rugged laptop	2,200.00
MIS	001-105-57590	GENERAL EQUIPMENT > \$5,000 -Power Vault	12,000.00
MIS	001-105-57590	GENERAL EQUIPMENT > \$5,000 - Dell Server	15,000.00
MIS	001-105-57590	GENERAL EQUIPMENT > \$5,000 - Dell Server	15,000.00
MIS	001-105-57590	GENERAL EQUIPMENT > \$5,000 - Dell Server	15,000.00
MIS	001-105-57595	EQUIPMENT OVER \$500 LESS THAN \$5,000 - 15" (12)	15,600.00
MIS	001-105-57595	EQUIPMENT OVER \$500 LESS THAN \$5,000 - 17" (6)	10,800.00
MIS	001-105-54190	SOFTWARE - Antivirus	5,900.00
MIS	001-105-54190	SOFTWARE - Deed Plotter Software	200.00
MIS	001-105-54190	SOFTWARE - Adobe Pro	7,500.00
MIS	001-105-57590	GENERAL EQUIPMENT > \$5,000 - ATT Construction/Equipment-Later Date	-

MIS	001-105-57595	EQUIPMENT OVER \$500 LESS THAN \$5,000 - SO Dispatch workstation	2,600.00
MIS	001-105-57595	EQUIPMENT OVER \$500 LESS THAN \$5,000 - Switch Data Room (2qty)	15,600.00
JAIL	001-743-57590	GENERAL EQUIPMENT > \$5,000 - Infirmary Intercom System	42,408.00

Purpose: To purchase necessary equipment for various departments.
(Stephen Brint Carlton, County Judge)

22. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
23. Discussion and possible action regarding adjourning Commissioners' Court meeting.

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENEED.

Dated this 2nd day of September, 2016.

Posted at 3:00 p.m.

STEPHEN BRINT CARLTON, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS' COURT