



*Stephen Brint Carlton, County Judge  
Johnny A. Trahan, Commissioner, Precinct One  
Barry M. Burton, Commissioner, Precinct Two  
John H. Gothia, Commissioner, Precinct Three  
Jody E. Crump, Commissioner, Precinct Four*

**REGULAR COURT SESSION  
NOTICE OF MEETING AND AGENDA  
OF THE COMMISSIONERS' COURT  
OF ORANGE COUNTY, TEXAS  
MARCH 14, 2017**

Notice is hereby given that the Commissioners Court of Orange County, Texas, will meet on **Tuesday, March 14, 2017 at 2:00 p.m.** in the Commissioners' Courtroom of the Orange County Administration Building, 123 South 6<sup>th</sup> Street, Orange, Texas for the following purposes to-wit:

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***REGULAR COURT SESSION AGENDA***

*Invocation  
U.S. Pledge  
Texas Pledge*

***Recognition of Special Guests***

Approve minutes of the Special Court Session held on February 8, 2017 at 9:30 a.m., as circulated.

Approve minutes of the Pubic Workshop held on February 8, 2017 at 10:30 a.m., as circulated.

Approve minutes of the Public Workshop held on February 9, 2017 at 9:30 a.m., as circulated.

1. Discussion and possible action regarding filing in the minutes of the Court a direct deposit from the State Comptroller of Public Accounts in the amount of \$341,254.79. These funds represent the 1/2-cent Sales and Use Allocation for the month of January 2017 and have been credited to the General Operating Fund.  
(Christy Khoury, County Treasurer)

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2. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:
  - a. \$1,150.00 to Claybar Funeral Home from the General Fund (001-111-54290) for Indigent Funeral Expenses.
  - b. \$4,600.00 to Memorial Funeral Home from the General Fund (001-111-54290) for Indigent Funeral Expenses.

(Pennee Schmitt, County Auditor)

3. Discussion and possible action to except certain real property located at the end of W. Bluff Road which was previously owned and maintained by the City of Orange.  
(Doug Manning, Assistant District Attorney)
4. Discussion and possible action regarding the certification of the February 2017 Collection Report for the Tax Office as required under PTC 31.10.  
(Karen Fisher, Tax Assessor-Collector)
5. Discussion and possible action on a bid submitted on the following trust property:

	<b>ACCOUNT #</b>	<b>SUIT/CASE#</b>	<b>PROPERTY LOCATION</b>
1.	000118-015301	A070013-T	420 OPAL, VIDOR, TX

(Karen Fisher, Tax Assessor-Collector)

6. Discussion and possible action regarding approving a line item transfer:

**CONSTABLE, PRECINCT FOUR**

From: 001-778-52110 (Public Safety Supplies) ..... (\$500.00)  
 To: 001-778-54200 (Printing & Binding) ..... \$500.00

Purpose: To provide funds for ticket books.  
 (Lane Mooney, Constable, Precinct Four)

7. Discussion and possible action regarding approval for the Maintenance Department to purchase a Scotsman Model No- B948S Ice Machine Bin \$1,437.00. The purpose is to replace the 10 year old bin that is rusted out.  
 (Kurt Guidry, Maintenance Director)

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8. Discussion and possible action regarding approving a line item transfer:

**MAINTENANCE**

From: 001-115-52400 (Small Tools & Operating Supplies) ..... (\$1,437.00)  
To: 001-115-57590 (Capital Outlay) ..... \$1,437.00

Purpose: To replace the 10 year old bin that is rusted out.  
(Kurt Guidry, Maintenance Director)

9. Discussion and possible action regarding approving a line item transfer:

**TRANSPORTATION**

From: 001-601-54192 (Drug Screening) ..... (\$2,000.00)  
To: 001-601-54551 (Travel/Education) ..... \$1,000.00  
To: 001-601-54550 (Travel/General) ..... \$1,000.00

Purpose: Travel to New Orleans, LA on April 17-19, 2017 for training.  
(Janell Dischler, Transportation Director)

10. Discussion and possible action regarding the resolution of approval and adoption of the Orange County, Texas Personnel Policy Manual to be updated with new policies that have previously been approved through Commissioners Court, along with updated procedures to accommodate new policies, laws and software, as well as grammar, punctuation and style corrections to be effective March 14, 2017 to be available online on Orange County's website. All current employees, elected officials/department heads will be required to sign new acknowledgements for the Orange County, Texas Personnel Policy Manual to be distributed and returned to the Human Resources Department.  
(Lori Ardoin, Human Resource Director)

11. Discussion and possible action regarding awarding IFB-17002 On-site sewage facility units. Action by the court shall include approval for Orange County Judge or Judge Pro Tem to sign the same.  
(Connie Cassidy, CPPB, Purchasing Agent)

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**CONTINUE AGENDA FOR TUESDAY, MARCH 14, 2017-PAGE FOUR**

12. Discussion and possible action regarding the transfer of the following items.
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|--|----------------------|
| Asset – 16930 & 16931 – Dell Processor | Asset – 15653 – Ipad |
| From: Transportation                   | From: JP #2          |
| To: Surplus                            | To: Surplus          |
- Asset – 16916, 16917, 16918, 16921, 17015 & 17016 – MCS 2000 Radio’s  
From: Transportation  
To: Surplus  
(Connie Cassidy, CPPB, Purchasing Agent)
13. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
14. Closed meeting, held pursuant to Tex. Gov. Code §551.071(1) and (2), to discuss, with Assistant County Attorney contemplated litigation.  
(Douglas E. Manning, Assistant County Attorney)
15. Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.  
(Douglas E. Manning, Assistant County Attorney)
16. Discussion and possible action regarding adjourning Commissioners’ Court meeting.

***THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE “OPEN MEETINGS LAW” AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.***

***THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.***

***THE ORANGE COUNTY COMMISSIONERS’ COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.***

***THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENED.***

Dated this 10th day of March, 2017.

Posted at 11:00 a.m.

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STEPHEN BRINT CARLTON, COUNTY JUDGE  
ORANGE COUNTY COMMISSIONERS’ COURT