



*Stephen Brint Carlton, County Judge
Johnny A. Trahan, Commissioner, Precinct One
Barry M. Burton, Commissioner, Precinct Two
John H. Gothia, Commissioner, Precinct Three
Jody E. Crump, Commissioner, Precinct Four*

**SPECIAL COURT SESSION
NOTICE OF MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
JUNE 20, 2017**

Notice is hereby given that the Commissioners Court of Orange County, Texas, will meet on **Tuesday, June 20, 2017 at 2:00 p.m.** in the Commissioners' Courtroom located at 123 S. 6th Street for the following purposes to-wit:

SPECIAL COURT SESSION AGENDA

*Invocation
U.S. Pledge
Texas Pledge*

Recognition of Special Guests

Approve minutes of the Regular Court Session held on June 13, 2017 at 2:00 p.m., as circulated.

1. Discussion and possible action authorizing the County Judge to sign the resolution for County of Orange approval of Hazard Mitigation Plan update. FEMA requires the Hazard Mitigation Action Plan to be updated every five years in order to be eligible for the full range of pre-disaster and post-disaster federal funding for mitigation purposes.
(Missy Pillsbury, Emergency Management Coordinator)
2. Discussion and possible action authorizing an Interlocal Agreement between the South East Texas Regional Planning Commission (SETRPC) and Orange County to participate in the Regional Emergency Notification Project utilizing Swift Reach 911. Action by the court shall include approval for the County Judge to sign the same.
(Missy Pillsbury, Emergency Management Coordinator)

(Continued on next page)

CONTINUE AGENDA FOR TUESDAY, JUNE 20, 2017-PAGE TWO

- 3. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:
 - a. \$109,312.50 to Orange County Appraisal District from the General Fund (001-111-54110) for the 3rd Quarter Funding due July 2017.

(Pennee Schmitt, County Auditor)

- 4. Discussion and possible action regarding authorizing the purchase of a new Ford Transit 350 bus for the Transportation Department on a Cost Share Program. The new bus will cost \$42,250.50 through the state approved HGAC Buy Program. Southeast Texas Regional Planning Commission (SETRPC) will provide a portion of the funding in the amount of \$30,800.00. Therefore, Orange County will need to pay a match in the amount of \$11,450.50 made payable to SETRPC in order to purchase the new bus.
(Janelle Dischler, Transportation Director)

- 5. Discussion and possible action regarding approving a line item transfer:

TRANSPORTATION

From: 001-601-52300 (Fuel, Oil, Gas and Grease) (\$11,450.50)
To: 001-601-54950 (Miscellaneous) \$11,450.50

Purpose: To match needed funds in order to purchase a new Ford Transit 350 bus.
(Janelle Dischler, Transportation Director)

- 6. Discussion and possible action regarding approving the 2018 holiday schedule for Orange County Offices.
(Stephen Brint Carlton, County Judge)
- 7. Discussion and possible action regarding approval for Orange County Offices to close for a period of time on Friday, December 15, 2017 for the annual office Christmas celebration.
(Stephen Brint Carlton, County Judge)
- 8. Discussion and possible action regarding approving the purchase and installation of an intercom system addition to doors for 163rd and 260th District Courts and to purchase and install a 24” HDMI LCD HD Monitor for 163rd District Court reporter for viewing main entry door. The total amount will be \$2,729.00. The funds will come from Courthouse Security.
(Dennis Powell, 163rd District Court)

(Continued on next page)

CONTINUE AGENDA FOR TUESDAY, JUNE 20, 2017-PAGE THREE

9. Discussion and possible action regarding approving a line item transfer:

COURTHOUSE SECURITY

From: 047-945-52920 (Equipment Repair) (\$2,729.00)

To: 047-945-57595 (Machinery & Equipment < \$5,000) \$2,729.00

Purpose: To purchase and install intercom system addition to doors for 163rd and 260th District Courts and to purchase and install a 24” HDMI LCD HD Monitor for 163rd District for viewing main entry door.

(Stephen Brint Carlton, County Judge)

10. Discussion and possible action regarding approval of an additional 30 day extension for O.C.E.S.D. #1 to file their annual audit report.
(Jody Crump, Commissioner, Precinct Four)
11. Discussion and possible action regarding approving Sheriff Keith Merritt to apply for the 2017 Port Security Grant Program. The grant has a 25% match, and will not exceed the amount of \$59,785.00. This grant would be used to purchase a maritime patrol boat to increase and sustain a multi-layer protection plan for the Ports of Orange, Beaumont and the Intra-Coastal Waterway.
(Keith Merritt, Sheriff)

12. Discussion and possible action regarding approval of a line item transfer:

SHERIFF

From: 001-743-53511 (Transport of Prisoners) (\$800.00)

To: 001-743-57500 (Equipment: Non-Inventory<\$500) \$800.00

Purpose: To purchase accessories for one of the restraint chairs in the jail.

(Keith Merritt, Sheriff)

13. Discussion and possible action regarding approval for the Tax Assessor-Collector to have the counters lowered in the Tax Office in order for customers and employees to be able to see one another better. This could be paid out of existing budgeted funds.
(Karen Fisher, Tax Assessor-Collector)

14. Discussion and possible action regarding updating Orange County Personnel Policy #415 pertaining to a Tobacco-Free Workplace.
(Lori Ardoin, Human Resource Director)

(Continued on next page)

CONTINUE AGENDA FOR TUESDAY, JUNE 20, 2017-PAGE FOUR

15. Discussion and possible action regarding authorizing the purchase of signs to be posted in Orange County buildings pertaining to Orange County Personnel Policy #415 regarding a Tobacco-Free Workplace.
(Lori Ardoin, Human Resource Director)

16. Discussion and possible action regarding approving a line item transfer:

MAINTENANCE

From: 001-115-52930 (Buildings & Grounds) (\$7,000.00)
To: 001-115-54130 (Contracted Services & Maintenance) \$7,000.00

Purpose: To cover cost for the remainder of the year.
(Kurt Guidry, Maintenance Director)

17. Discussion and possible action regarding approving a line item transfer:

COLLECTIONS

From: 001-235-54550 (Travel-General) (\$50.00)
To: 001-235-54130 (Contracted Services & Maintenance) \$50.00

Purpose: To cover the cost of two annual licenses.
(Denisha Lowe, Collections Director)

18. Discussion and possible action regarding allowing the Purchasing Agent to advertise for bids on the County's annual requirements for Bulk Prescription Drugs
(Connie Cassidy, CPPB, Purchasing Agent)

19. Discussion and possible action regarding the transfer of the following items:

Asset-18203-File Cabinet	Asset-18116-Tritronics Pro 500
From: Sheriff's Office	From: Sheriff's Office
To: Surplus	To: Surplus

(Connie Cassidy, CPPB, Purchasing Agent)

20. Discussion and possible action regarding the deletion of the following items from the Sheriff's Office. Asset-Bullet Proof Vest(s) -15347, 15341, 18518, 18626, 15326 and 15327.
Asset-Processor Inspiron-18586.
(Connie Cassidy, CPPB, Purchasing Agent)

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CONTINUE AGENDA FOR TUESDAY, JUNE 20, 2017-PAGE FIVE

21. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.

22. Closed meeting pursuant to Section 551.087 of the Texas Local Government Code – Deliberation Regarding Economic Development Negotiations, to deliberate commercial or financial information that the County and the Orange County Economic Development Corporation has received from a business or development prospect that the County seeks to have locate, stay, or expand in or near the territory of Orange County.
(Jessica Hill, Economic Development Director)

23. Return to open meeting. Take any action necessary based upon discussion in closed meeting.
(Jessica Hill, Economic Development Director)

24. Discussion and possible action regarding adjourning Commissioners’ Court meeting.

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE “OPEN MEETINGS LAW” AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS’ COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENEED.

Dated this 15th day of June, 2017.

Posted at 4:00 p.m.

STEPHEN BRINT CARLTON, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS’ COURT