



*Stephen Brint Carlton, County Judge  
Johnny A. Trahan, Commissioner, Precinct One  
Barry M. Burton, Commissioner, Precinct Two  
John H. Gothia, Commissioner, Precinct Three  
Jody E. Crump, Commissioner, Precinct Four*

**SPECIAL COURT SESSION  
NOTICE OF MEETING AND AGENDA  
OF THE COMMISSIONERS' COURT  
OF ORANGE COUNTY, TEXAS  
JUNE 27, 2017**

Notice is hereby given that the Commissioners Court of Orange County, Texas, will meet on **Tuesday, June 27, 2017 at 2:00 p.m.** in the Commissioners' Courtroom located at 123 S. 6<sup>th</sup> Street for the following purposes to-wit:

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***SPECIAL COURT SESSION AGENDA***

*Invocation  
U.S. Pledge  
Texas Pledge*

***Recognition of Special Guests***

Approve minutes of the Special Court Session held on June 20, 2017 at 2:00 p.m., as circulated.

1. Discussion and possible action regarding approving a resolution regarding the 2017 Bass Master Open Sabine River Champion.  
(John Gothia, Commissioner, Precinct Three)
  
2. Discussion and possible action regarding approval of the monthly reports from the County Treasurer for month ending May 31, 2017 and recording in the minutes of the court:
  - A) Approval of Investments in the amount of \$3,016,255.51.
  - B) Approval of Interest Earned to date in the amount of \$81,435.83.
  - C) Treasurer's Report of revenues received and disbursed in accordance with the Local Government Code 114.026(d) and affidavit of approval by court. This report will be available on the county's web site for viewing.
  - D) Pledged Security Collateral for a total of \$84,023,038.62, summary as follows:
    - Wells Fargo Bank \$ 71,338,660.08
    - 1st Financial Bank \$ 12,684,378.54

(Christy Khoury, County Treasurer)

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3. Discussion and possible action regarding payment of bills approved by the County Auditor as per attested listings and also specifically as follows:
- a. \$68,723.28 to United Health Care Insurance Co. from the General Fund (001-101-51270) for Retiree Group Health Insurance for 65 years of age and older for the month of July 2017.
  - b. \$47,144.00 to Texas Association of Counties Risk Management Pool from the General Fund (001-101-52345) for the 3<sup>rd</sup> Quarter Workers Compensation payment due July 2017.
  - c. \$205,069.00 to Texas Association of Counties Risk Management Pool from the General Fund (001-101-52342) for Property Insurance Coverage July 1, 2017 to July 1, 2018.
  - d. \$250,716.00 to Texas Association of Counties Risk Management Pool from the General Fund (001-101-52340 for \$119,906.00) Payment for Auto Liability, Auto Physical Damage and General Liability and also from the General Fund (001-101-52346 for \$130,810.00). Payment for Law Enforcement Liability and Public Officials Liability.

(Pennee Schmitt, County Auditor)

4. Discussion and possible action regarding receiving County Auditor's Monthly Financial Report for fiscal year to date May 31, 2017.  
(Pennee Schmitt, County Auditor)

5. Discussion and possible action regarding approving a line item transfer:

From: 001-303-52100 (Office Supplies) ..... (\$765.00)  
To: 001-303-57560 (Office Machines) ..... \$765.00

Purpose: To provide funds for the remainder of the year.

(Pennee Schmitt, County Auditor)

6. Discussion and possible action regarding approving the 2018 holiday schedule for Orange County Offices.  
(Stephen Brint Carlton, County Judge)

7. Discussion and possible action regarding approval for Orange County Offices to close for a period of time on Friday, December 15, 2017 for the annual Christmas office celebration.  
(Stephen Brint Carlton, County Judge)

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**CONTINUE AGENDA FOR TUESDAY, JUNE 27, 2017-PAGE THREE**

8. Discussion and possible action regarding employee, dependent, and retiree health insurance for **new hires only**. This agenda item **does not affect current retirees or current employees**.  
(Stephen Brint Carlton, County Judge)
  
9. Discussion and possible action regarding requesting HOT Funds for a national fishing tournament in 2018.  
(John Gothia, Commissioner, Precinct Three)
  
10. Discussion and possible action regarding approval for the Tax Assessor-Collector to have the counters lowered in the Tax Office in order for customers and employees to be able to see one another better. This could be paid out of existing budgeted funds.  
(Karen Fisher, Tax Assessor-Collector)
  
11. Discussion and possible action regarding authorizing the purchase and installation of audio and video equipment in the 128<sup>th</sup> District Court. This will be replacing broken and outdated equipment currently in courtroom. The total cost will be no more than \$5,000.00.  
(Courtney Arkeen, 128<sup>th</sup> District Court)
  
12. Discussion and possible action regarding updating Orange County Personnel Policy #415 pertaining to a Tobacco-Free Workplace.  
(Lori Ardoin, Human Resource Director)
  
13. Discussion and possible action regarding authorizing the purchase of signs to be posted in Orange County buildings pertaining to Orange County Personnel Policy #415 regarding a Tobacco-Free Workplace.  
(Lori Ardoin, Human Resource Director)
  
14. Discussion and possible action regarding acceptance of a minor plat of Manshack Place for recording in the County Clerk's Office. The location is within the City of Orange ETJ and therefore, is under their jurisdiction. The City of Orange and Drainage District have already approved the plat. Therefore, acceptance by the Court is simply for recording purposes.  
(Clark Slacum, P.E. County Engineer)

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15. Discussion and possible action regarding approving a line item transfer:

**COURT ADMINISTRATOR**

From: 001-252-52100 (Office Supplies) ..... (\$3.03)  
From: 001-252-54200 (Printing & Binding) ..... (\$138.00)  
From: 001-252-54551 (Travel/Education) ..... (\$638.00)  
From: 001-252-54570 (Registration/Seminars) ..... (\$370.00)  
From: 001-252-54595 (Dues & Memberships) ..... (\$235.00)  
From: 001-252-52260 (Books/Publications) ..... (\$19.50)  
To: 001-252-54130 (Contracted Services & Maintenance)..... \$1403.53

Purpose: To pay May, June and partial July 2017 Judges Westlaw Charges.  
(Glenda Mello, Court Administrator)

16. Discussion and possible action regarding the transfer of the following items:

Asset – 17596	Asset – 13821	Asset – 17816	Asset – 17815
Copier	Dell Laptop	MTS 2000 Radio	MTS 2000 Radio
From: OSO	From: OSO	From: DA	From: DA
To: Surplus	To: Surplus	To: Surplus	To: Surplus

(Connie Cassidy, CPPB, Purchasing Agent)

17. Discussion and possible action regarding the deletion of the following items from the Sheriff's Office. Asset – Bullet Proof Vest(s) – 15338, 15329 and 15349.  
(Connie Cassidy, CPPB, Purchasing Agent)

18. Discussion and possible action regarding inventory items missing from the Sheriff's Office and MIS.  
(Connie Cassidy, CPPB, Purchasing Agent)

19. Open up Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.

20. Closed meeting, held pursuant to Tex. Gov't Code §551.071(1) and (2) to discuss, with assistant county attorney anticipated litigation to be filed with against an unidentified third party. Identification of the third party would clearly conflict with counsel's duty to maintain the attorney-client privilege.  
(Douglas E. Manning, Assistant County Attorney)

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21. Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.  
(Douglas E. Manning, Assistant County Attorney)
  
22. Closed meeting, held pursuant to Tex. Gov. Code §551.071(1) and (2), to seek or receive advice from legal counsel on a matter covered by the attorney-client privilege.  
(Stephen Brint Carlton, County Judge)
  
23. Return to open meeting. Take any action necessary based upon discussion in closed meeting.  
(Stephen Brint Carlton, County Judge)
  
24. Discussion and possible action regarding adjourning Commissioners' Court meeting.

**THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551.**

**THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.**

**THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.**

**THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENED.**

Dated this 23<sup>rd</sup> day of June, 2017.

Posted at 3:00 p.m.

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STEPHEN BRINT CARLTON, COUNTY JUDGE  
ORANGE COUNTY COMMISSIONERS' COURT