

POSITION NOTICE

To: ALL INTERESTED PARTIES
From: SHERIFF KEITH MERRITT
Date: JANUARY 3, 2018
Re: NOTICE OF OPENING

Posted Until: JANUARY 16, 2018

Position: **JAILER / SHIFT**

DIVISION: JAIL
DEPARTMENT: SHERIFF'S OFFICE
SALARY: STARTING AT \$16.86 PER HOUR

ELIGIBILITY: HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEGREE, STUDIES IN CRIMINAL JUSTICE PREFERRED. ELIGIBLE FOR A TEXAS BASIC CORRECTIONS OFFICER LICENSE.

DUTIES: GUARDS INMATES IN A PENAL INSTITUTION IN ACCORDANCE WITH ESTABLISHED POLICIES, REGULATIONS, AND PROCEDURES. OTHER DUTIES ASSIGNED AS OUTLINED IN JOB DESCRIPTION.

ALL PERSONAL HISTORY STATEMENTS, WHICH ARE AVAILABLE AT THE SHERIFF'S OFFICE OR ONLINE AT <http://ocsheriffsoffice.com/personnel/>, AS WELL AS LETTERS OF INTEREST MUST BE FILED NO LATER THAN 2:00 P.M. ON TUESDAY, JANUARY 16, 2018, WITH SUSAN CURTICE OF PERSONNEL AT (409) 882-7942. INCLUDE A BRIEF DESCRIPTION OF YOUR QUALIFICATIONS FOR THE POSITION LISTED.

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING FOR ILLEGAL DRUG USE PRIOR TO EMPLOYMENT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, AGE, AND NATIONAL ORIGIN OR DISABILITY.