

**ORANGE COUNTY, TEXAS
JOB POSTING
Community Supervision Officer**

PLEASE NOTE: Recruiting is now taking place for the position indicated above. If you meet the requirements and are interested in applying for this position, please submit [the ONLINE Application at co.orange.tx.us](#) along with your resume and college transcript.

- ◆ **POSITION:** Community Supervision Officer (CSO)
- ◆ **DEPARTMENT:** Adult Probation
- ◆ **SALARY:** \$35,464 annually or dependent upon experience.
- ◆ **DESCRIPTION:** Under the direction of the Director or Deputy Director, a CSO must be able to exercise mature and independent judgment in response to the responsibility to the Courts of Orange County, the Department, and the probationer; supervise a caseload of mixed cases (Felony and Misdemeanor); case supervision must be conducted in a manner consistent with standards promulgated by the Community Justice Assistance Division of the Texas Department of Criminal Justice and as envisioned by the Director of the Orange County Adult Probation Department; conduct pre-sentence investigations; maintain accurate case records in accordance with departmental and CJAD standards; perform other job related duties as directed.

REQUIREMENTS

EDUCATION: Bachelor's Degree conferred by an institution of higher education accredited by an accrediting organization recognized by the Texas Higher Education Coordinating Board; and preference may be given to a Bachelor's Degree in Criminal Justice, Criminology, Corrections, Counseling, Human Services Development, Law, Law Enforcement, Political Science, Pre-Law, Public Administration, Rehabilitative Studies, Social Work, Psychology or Sociology. A copy of school transcript conferring degree must accompany application, however, a certified copy is required prior to employment.

OTHER: Reliable transportation available for field work; valid Texas Driver's License; proof of liability insurance; available to attend out of town training; criminal history check will be a part of the final selection process. **Experience as a State Certified Community Supervision Officer is preferred.**

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING TO SCREEN FOR ILLEGAL DRUG USE AND CRIMINAL HISTORY BACKGROUND CHECK PRIOR TO EMPLOYMENT.

"We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, age, sex, national origin or disability.

ALL APPLICATIONS AND QUESTIONS ARE TO BE DIRECTED TO THE HUMAN RESOURCES DEPARTMENT.

POSITION POSTED: September 16, 2019