

# POSITION NOTICE

**To: ALL INTERESTED PARTIES**  
**From: SHERIFF BOBBY SMITH**  
**Date: FEBRUARY 18, 2026**  
**Re: NOTICE OF OPENING**  
**Posted Until: UNTIL FILLED**

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**POSITION: TELECOMMUNICATOR**  
**DIVISION: PATROL**  
**DEPARTMENT: SHERIFF'S OFFICE**  
**SALARY: STARTING AT \$21.47**

**ELIGIBILITY:** HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEGREE; PREFER 6 MONTHS TO 1 YEAR OR MORE ON THE JOB EXPERIENCE, BUT NOT REQUIRED. ONCE HIRED, MUST SUCCESSFULLY COMPLETE REQUIRED COURSES TO OBTAIN A BASIC TELECOMMUNICATOR PROFICIENCY CERTIFICATION. APPLICANT MUST BE ABLE TO DEMONSTRATE THROUGH TESTING THE SKILLS AND KNOWLEDGE TO COMMENSURATE WITH THE POSITION AND JOB RESPONSIBILITIES. APPLICANT MUST BE ABLE TO WORK 12 HOUR TIME SCHEDULE.

**DUTIES:** OPERATES COMMUNICATION EQUIPMENT TO RECEIVE INCOMING CALLS FOR ASSISTANCE, DISPATCHES PERSONNEL AND EQUIPMENT TO SCENE OF EMERGENCY AND OTHER ESSENTIAL DUTIES AND RESPONSIBILITIES IN ACCORDANCE TO JOB DESCRIPTION.

ALL PERSONAL HISTORY STATEMENTS, WHICH ARE AVAILABLE AT THE SHERIFF'S OFFICE OR ONLINE AT <http://ocsheriffsoffice.com/personnel/>, MUST BE FILED WITH SUSAN BLAND OF PERSONNEL AT (409) 882-7942. INCLUDE A BRIEF DESCRIPTION OF YOUR QUALIFICATIONS FOR THE POSITION LISTED.

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING FOR ILLEGAL DRUG USE PRIOR TO EMPLOYMENT. WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, AGE, AND NATIONAL ORIGIN OR DISABILITY.