



ORANGE COUNTY, TEXAS JOB POSTING

PLEASE NOTE: Recruiting is now taking place for the position indicated below. If you meet the requirements and are interested in applying for this position, please submit an application to the Orange County Human Resources Department at 123 S. 6th Street; Orange, TX 77630 or call 409-882-7858.

Visit our website at: <https://www.co.orange.tx.us/departments/HumanResources>

POSITION: Part Time Parks Maintenance Worker
\$14.00 per hour

DEPARTMENT: Parks Department

BRIEF DESCRIPTION: The **Parks Maintenance Worker (Part-Time)** assists in ensuring park grounds, facilities, and equipment remain safe, clean, and fully operational for public use. This position performs essential landscaping duties, maintenance repairs and handles routine janitorial tasks. This position works year-round as part-time help, approximately 29 hours per week including weekends and holidays. Due to daily contact with the public this person must possess good public relations skills and have the ability to follow oral and written instructions and work courteously with the public and co-workers.

Groundskeeping & Landscaping

- Operate and maintain county vehicles, tractors, lawnmowers, string trimmers, and power tools safely and keep detailed, accurate records of maintenance and repairs for all tools, vehicles and equipment.
- Assist in maintaining park property/landscaping, mowing grass, trimming trees and performing general landscaping duties including clearing brush along trails or boundaries.
- Keep all areas of the parks and their facilities clean, free of litter, safe, and in good repair.

Facilities Maintenance & Repairs

- Assist in performing general maintenance and repairs of park facilities, playgrounds, and equipment. May include minor plumbing or electrical repairs, including unclogging toilets, repairing pipes, replacing light switches, outlets or bulbs.
- Assist in the repair of park structures, bridges, signs, fences, picnic tables, and facilities damaged by normal wear or vandalism.
- Evaluate facilities and playground equipment regularly to identify hazards and report issues to the Park Supervisor and/or Park Director
- Performs various manual labor tasks as instructed, including but not limited to painting, pressure washing, etc.

Janitorial & Inventory Control

- Clean and disinfect restrooms, pavilions, community centers, and public areas daily across all park locations.
- Track janitorial supplies and notify the park admin when supplies are low and need to be re-ordered
- Collect and dispose of trash from all park locations daily.

Other

- Enforce park rules and regulations
- Monitor, manage, and safely respond to encounters with regional wildlife, including snakes, alligators, stinging insects, etc.

REQUIREMENTS

EDUCATION: Must be 18 years of age or older and high school graduate or equivalency.

LICENSE: Must possess a valid driver's license.

EXPERIENCE Must be in good health and physical condition sufficient to meet the essential functions of the job duties of the position. Must be able to perform heavy physical labor, including lifting up to 100 lbs.

OTHER: Must be of good moral character. Must be able to work without supervision and be able to follow written and verbal instruction.

ANY APPLICANT TENTATIVELEY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING TO SCREEN FOR ILLEGAL DRUG USE BEFORE EMPLOYMENT.

“We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, age, sex, national origin or disability.”