

ORANGE COUNTY, TEXAS

JOB POSTING

PLEASE NOTE: Recruiting is now taking place for the position indicated above. If you meet the requirements and are interested in applying for this position, please submit **the ONLINE Application at co.orange.tx.us**.

- ☐ **POSITION:** Housekeeping
- ☐ **DEPARTMENT:** Maintenance Department
- ☐ **SALARY:** In accordance with County Salary Matrix starting at NE-1= \$18.75 an hour
- ☐ **DESCRIPTION:** Keeps courtrooms, office, restrooms and hallways of assigned county buildings in clean and orderly condition. Performs general custodian duties. Perform other duties as assigned.
- ☐ **PHYSICAL DEMANDS/WORK ENVIROMENT:** While performing the duties of this job, the employee is regularly required to stand, walk, use of hands, fingers, feel and reach with arms and hands. Working conditions include restricted movement, dirty environment. To perform this job successfully, an individual must be able to lift up to 60 pounds. The noise level in the work environment is moderate to loud. Specific vision ability required by this job includes close vision, distance vision, depth perception and ability to focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- ☐ **REQUIREMENTS**
 - **EDUCATION:**
 - High School Diploma or GED.
 - One month related work experience or training.
 - Basic knowledge of chemical supplies a plus.
 - Communication skills; both oral and written. Ability to follow directions.
 - High level of comfort in dealing with various groups of people.
 - Must possess a valid Texas driver's license with a good driving record.
 - **OTHER:**
 - Ability to read and comprehend instructions, short correspondence and memos. Must be able to follow all safety rules and procedures set by the County Policy

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING TO SCREEN FOR ILLEGAL DRUG USE PRIOR TO EMPLOYMENT.

“We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, age, sex, national origin or disability.

ALL APPLICANTS AND QUESTIONS ARE TO BE DIRECTED TO THE HUMAN RESOURCES DEPARTMENT.

POSITION POSTED:

POSTING ENDS: until filled