

CCAL ADMINISTRATIVE ORDER 2019-1

NO. 2019-1

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IN THE COUNTY COURT AT LAW

OF

ORANGE COUNTY, TEXAS

**ADMINISTRATIVE ORDER REGARDING CIVIL MOTION  
PRACTICE IN THE COUNTY COURT AT LAW**

On this day, the Court finds there is need for an administrative order regarding Civil Motion Practice for all civil matters filed in the County Court at Law of Orange County, including, but not limited to, probate matters.

**IT IS THEREFORE ORDERED** that the following rules apply to all civil matters filed in the County Court at Law of Orange County, Texas:

1. Parties are directed to use all reasonable efforts to attempt to resolve pre-trial disputes to avoid the necessity of judicial intervention.
2. Prior to the filing of a motion, counsel for the movant shall personally attempt to contact counsel for the respondent to hold or schedule a conference to resolve the disputed matters. Counsel for movant shall use good faith efforts to contact opposing counsel and be prepared to outline such efforts for the Court.
3. Except as provided in Paragraph 4, no counsel for a party shall file, nor shall any hearing be set, for any motion unless accompanied with a Certificate of Conference (SEE ATTACHED EXAMPLE) signed by counsel for movant and stating:
  - (a) Counsel for movant and counsel for respondent have personally conducted a conference at which there was a

substantive discussion of the issues raised in this motion and, despite best efforts, the counsel have not been able to resolve those matters presented.

- (b) Counsel for movant has personally attempted to contact the counsel for respondent to resolve the matters presented, but counsel for respondent has failed to respond or attempt to resolve the matters presented (and, if applicable, describe in detail the attempts made to contact opposing counsel).
- (c) Counsel for movant has conferred with opposing counsel on the merits of the issues contained in this motion, and opposing counsel has indicated that the motion is unopposed.

4. The requirement for a Certificate of Conference set forth in this order does not apply to dispositive motions, motions for summary judgment, default judgments, motions for voluntary dismissal or nonsuit, post-verdict motions, and motions involving service of citation.

Signed: April 26, 2019

  
PRESIDING JUDGE

## Certificate of Conference

As required by CCAL Administrative Order 2019-1, and/or TRCP 191.2, I certify that I have conferred, or made a reasonable attempt to confer, with all other parties—which are listed below—about the merits of this motion with the following results:

[name of party's attorney or name of pro se party]

- opposes motion
- does not oppose motion
- agrees with motion
- would not say whether motion is opposed
- did not return my message regarding the motion  
(describe in detail the attempts made to contact  
opposing counsel)

[repeat for each party]

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[Signature of certifying attorney or pro se party]

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[Date]

**NOTE:** Pursuant to Texas Code of Judicial Conduct Canon 3(B)(8), do not confer with the trial judge regarding the motion in an original proceeding in which the trial judge is the respondent.

FILED FOR RECORD  
ORANGE COUNTY CLERK

19 APR 29 P 3:25

BRANDY ROBERTSON

*Brandy Robertson*