SUBDIVISION PLAT CHECKLIST

SUBDIVISION NAME: DATE:

This checklist is provided for the benefit of both Orange County and the Property Owner or their authorized agent(s).

In order to be considered a valid submission, a completed copy of this form along with the Orange County Plat Application and associated fees must be submitted to the Orange County Engineering Department at 11475 D FM 1442, Orange, TX 77630. A submitted plat may be a hard copy to scale or a PDF version of the plat in an email to coldbury@co.orange.tx.us with the title of the plat in the subject line.

This checklist does not relieve the Property Owner or their authorized agent(s) thereof of their duty to provide all information required of the rules and regulations of the County or State that may or may not appear on said checklist.

	SUBMITTER REVIEW			COUNTY REVIEW			
ITEM	YES	NO	N/A	YES	NO	N/A	COMMENTS
Public Dedication							
24"x36" Plat, 3 copies							
24"x36" Plat, PDF							
North Arrow							
Title Block							
Graphic Scale in Feet							
Vicinity Map							
Metes & Bounds Description							
Subdivision Name or Re-plat of							
Subdivision- Total Acreage							
Street Names							
Adjacent property info. & Subdivision							
Roads/Streets - Profiles & Sections							
Right of Ways-Length & Width							
Right of Ways-Total Acreage							
Lot Size - Dimensions							
Lot Size - Acreage							
Lot Elevation							
Benchmark(s) and Data							
Clear Zone Statement							
Drainage Easements							
Drainage-Existing direction of flow or as to be adjusted							
Utility Easements							
Utility Ingress/Egress Statement							
Utilities - Profiles & Sections							
Acknowledgment/Dedication Statement							
Commissioners Court - Signature Block							
Drainage District Approval							
Drainage District - Signature Block							
City within E.T.J - Signature Block							
Entergy/Power Easement Approval							
Health Department Approval Letter							
Culvert Size determined by Drainage study for entire Subdivision build-out							
Flood Plain/Zone Data							
Flood Plain Admin Approval Letter							
Topographical/Contour Map							
Comprehensive Drainage Impact Plan							
Cul-de-sac data							
Curve data							

ITEM	YES	NO	N/A	YES	NO	N/A	COMMENTS
Signage, Markers, etc…							
Pipelines- Location							
Dwellings Per Lot - Statement							
Groundwater Availability Statement							
Groundwater Certification or Permit							
OSSF-Type System to be considered							
Hydrologic & Hydraulic Computations							
SWPPP							
Detention Area(s)							
Water Wells Location							
School Bus Availability Letter							
Post Office Availability Letter							
911 Approval Letter							
Previous/Current Deed Restrictions							
Deed Restrictions to apply to New Subd.							
Ownership/Lienholder Statement							
Basis of Bearing Statement							
Survey Closure Report							
Surveyors Stamp							
Engineers Stamp							
Notary Acknowledgement, all Signatures							
Tax Certificate-current							
Application and Reproduction Fees							OC $30.00, Whites Reprographics $48.45
Irrevocable Bond/letter of Credit							

Notes:

January 8, 2025